

FOXCROFT HILLS SWIM TEAM VOLUNTEER JOB DESCRIPTIONS

STARTER: Responsible for ensuring swimmers are at the block prior to the start of a heat. Starts each heat by asking the swimmers to take your mark and then sounding the horn.

STROKE JUDGE: Sits on the side of the pool with a stroke judge from the opposing team. Responsible for ensuring swimmers are following proper procedures when starting, stopping, etc. A checklist is used to provide information on what constitutes a DQ (disqualification).

HEAD TIMER: Responsible for starting two watches in order to provide back up for the timers in case of a watch failure, etc. Also ensures that timers are ready by holding up a sign to indicate timers are ready for the next heat.

RUNNER: Responsible for moving paperwork from the Clerk of Course to the computer table and from the timers to the computer table. This position requires much walking.

CLERK OF COURSE: Responsible for checking in the swimmers against the heat sheets and lining up the swimmers in their lanes prior to the start of a heat.

ASSISTANT CLERK OF COURSE: Clerk of course at away meets.

HEAD RECORDER: Responsible for recording the swimmers times for 3 lanes at Home meets. Times are provided to you by the timers. Sheets are then sent to the computer table. This is a fast paced position.

ASSISTANT RECORDER: Responsible for recording the swimmers times for 3 lanes at Away meets. Times are provided to you by the timers. Sheets are then sent to the computer table. This is a fast paced position.

SCORE KEEPER: Responsible for entering swimmers times into the Meet Manager Software. Will also print ribbon labels.

TIMERS: Responsible for starting and stopping a stop watch to record times in your lane. There will be 3 timers per lane. Timers will be attentive to each race and should properly position themselves to see swimmers' finishes.

BULL PEN: Responsible for finding swimmers and placing them in chairs according to event, heat, and lane. The assistant coaches will procure the children from the pool deck.

6U GIRLS BULLPEN: Responsible for lining up 6U girls and ensuring that they stay in their seats according to heat and lane as they move up through the bullpen.

6U BOYS BULLPEN: Responsible for lining up 6U boys and ensuring that they stay in their seats according to heat and lane as they move up through the bullpen.

7-8 BULLPEN: Responsible for ensuring that all 7-8 children stay in their seats according to heat and lane as they move up through the bullpen.

RIBBON WRITER: Will affix labels onto ribbons for our team and the visiting team.

COURTESY/FLOATER: Will provide water bottles to timers and coaches as needed and fill in where needed.

ALTERNATE: Fill in as needed